



Tambelin Independent School Incorporated

ABN 18 653 347 742

Fenwick Crescent

Goulburn NSW 2580

Phone: **0419165894**

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Primary School Teacher – Permanent/Part Time

Tambelin Independent School is a small school in the heart of Goulburn with a current enrolment of 32 children from kindergarten to year 6. We are currently looking for an inspiring, dynamic and committed teacher to join our enthusiastic team.

Suitably qualified applicants with a desire to be part of an enthusiastic, well informed, collaborative teaching team, which is committed to supporting students to achieve their personal best, are encouraged to apply.

Criteria

- Relevant Qualifications
- Experience working with primary aged students
- A demonstrable commitment to working in a team environment
- A current WWCC.
- Well-developed communication and interpersonal skills with students and parents/carers
- A demonstrated commitment to a high standard of personal presentation and professional practice.
- A collaborative team member
- Willingness to be flexible, practical and a good sense of humour
- Demonstrate ability to use initiative, and exercise discretion and confidentiality.

The salary is based on award rates of Independent Schools NSW/ACT Standards Model (Teachers) Mult-Enterprise Agreement 2021. The position requires 3 days per week.

Tambelin Independent School supports the rights of children and young people and is committed to ensuring the safety, welfare and wellbeing of students. Staff are required to comply with the requirements of the student protection policies and procedures including reporting procedures and attending ongoing training. Working with Children Check is essential.

Application

For questions regarding the professional nature of this position, please contact Catherine Harborne ph 0419165894 or info@tambelin.nsw.edu.au

Send your CV along with a covering letter highlighting your skills and experience and outlining how you would make a great fit for our organisation attention: Catherine Harborne to info@tambelin.nsw.edu.au by 4pm Friday 23rd June 2023

'a happy learning environment'

Key Responsibilities

- Teach classes as allocated on annual basis.
- Plan, create, organise, annotate, and review teaching, learning and assessment programs on an annual basis to ensure effective learning for students and submit to the Principal.
- Differentiate the curriculum, assessment, and pedagogy for individualised teaching to cater for differing student capabilities and needs of learners.
- Demonstrate adequate evidence of regular planning for effective delivery of teaching content and pedagogy for all lessons taught.
- Assist in measuring, analysing, and monitoring the progress of individual students and groups as learning programs proceed. Work with relevant senior staff to determine appropriate intervention and improvement plans for students, and groups as well as improve teaching resources and work programs.
- Provide effective and timely feedback to all students regularly in all subject areas taught.
- Communicate effectively with parents or guardians informally and formally periodically as well as in situations that warrant more immediate communication.
- Communicate effectively and professionally with teaching colleagues, non-teaching / administrative staff and students.
- Incorporate regular use of Information Communication Technologies (ICT) in the delivery of teaching and learning programs in all subject areas. Maintain current ICT competencies.
- Maintain current knowledge of subject content and pedagogical approaches to teaching and learning.
- Attend all Parent/Teacher interviews, Information evenings and other similar duties as required.
- Undertake professional development courses to maintain your professional learning as approved or required by the Principal.
- Attending all scheduled and required staff meetings including student-free days.
- Report formally each term on all the students you teach, including preparation of interim reports on student progress as required, meeting expectations of quality (SMGS Reporting Guidelines), and timelines as outlined in each reporting schedule period issued by senior staff.

Required Attributes for the Role

- Demonstrate the highest possible standards in integrity, honesty, and reliability.
- Have a positive growth mindset and a 'can-do' attitude.
- Embrace challenges by identifying and solving problems both logically and laterally.
- Be socially and emotionally intelligent; be able to work effectively and harmoniously in a team environment.

- Have the ability to collaborate, and communicate key information accurately and with integrity, whilst still being able to exercise independence and autonomy.
- Have a desire to participate actively in the School in a developing and changing environment.
- Be a strong team player with the ability to work effectively with a range of people to achieve positive outcomes.
- Have the ability to remain positive and demonstrate personal resilience under pressure and obstacles.
- Be able to provide strong and loyal support to the principal and other teachers.
- Have excellent interpersonal and communication skills and work collegially in a team environment to advance the school's mission.
- Act professionally while demonstrating high standards in personal presentation, use of language and punctuality.
- At all times, be a positive role model and ambassador of Tambelin Independent School and comply with all school policies and procedures.
- Ensure professional confidentiality is maintained on all occasions.
- Ensure security of data, facilities, and assets.
- Demonstrate an ability to deliver on deadlines and meet goals and targets.
- Demonstrate an ability to work independently and to recognise when matters require referral.
- Demonstrate initiative and takes a proactive approach to tasks.
- Be able to plan work and establish appropriate priorities.